

Appendix 15: Letter from Co-Chairs Accompanying Request to Pilot Survey

Dear University of Arizona Colleague,

Thank you for agreeing to participate in the piloting of the Millennium Project Phase II survey. As you know the purpose of the project is to improve the quality of work life for appointed personnel and classified staff. We have created a survey that will be mailed to every member of these two groups in order to identify their areas of concern. We chose the items based on the input of focus group members who were asked to comment on a wide range of issues and concerns. Now we are asking your help in making sure that the items on the survey are clear.

Would you please take the survey and circle any item that is not clear to you? Please feel free to write comments in the margins about any item or demographic question that you believe needs clarification or that does not seem appropriately worded. We will take your comments together with those from several others who have agreed to pilot the instrument and make changes as needed. If we have any questions about your comments, we may contact you for specifics.

Thank you in advance for your time and thoughtful assistance. Please return your survey in the enclosed envelope within one week of receiving it. The results of the Millennium Project II depend upon an accurate and relevant survey to gather information from appointed personnel and classified staff.

The Millennium Project

Project Co-Chairs

Diane Perreira

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