

# CE 408 - SOQ EVALUATION FORM

Evaluator \_\_\_\_\_

Fall 2002

Please assign a letter grade according to the scoring guide listed below

Firm Name:

Report

	Weight (%)	Letter Grade	Numerical Grade
Format (Trans let, tabl of con, page #, etc.)	15	_____	#N/A
Grammar, Spelling, Clarity of Expression	15	_____	#N/A
Content, Relevance to RFQ	40	_____	#N/A
Understanding of Project Technically	30	_____	#N/A
	<b>Grade for Report</b>		<b>#N/A</b>

**TOTAL POINTS**

**#N/A**

Comments on Report

## Scoring Guide

Flawless	A+
Exceptional	A
Very Good	A-/B+
Good	B
Average	B-/C+
Below average	C
Minimal	C-/D+
Unacceptable	D
Failing	E
Totally unacceptable	F