

# JAMIE WILSON

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## EDUCATION

### **M.A. in Hispanic Linguistics**

May 2003, University of Iowa, Iowa City, Iowa

### **B.A. in Geography with Honors and Spanish**

July 2000, University of Iowa, Iowa City, Iowa

### **Study Abroad- University of Iowa Semester Abroad Program**

January-June 1999, January-June 2000, Mérida, Venezuela

## HONORS & AWARDS

### **Fulbright-Hays Graduate Student Sociolinguistics Seminar**

*Bilingualism in Paraguay*

July 2003, Paraguay

## RELATED EXPERIENCE

### **GRADUATE ASSOCIATE IN TEACHING**

**Department of Spanish and Portuguese**

**University of Arizona**

August 2007-Present

- Taught 4 sections per year of General Education Program (GEP) multi-section Spanish classes
  - Designed class activities with communicative emphasis, in accordance with Department of Spanish and Portuguese syllabi for multi-section course
  - Conducted classes in Spanish at all times
  - Administered and graded quizzes, written homework, and written and oral examinations in accordance with course syllabi and methodology
  - Evaluated and utilized on-line workbook

### **SPANISH INSTRUCTOR**

**Department of Modern Languages**

**Central College, Pella, Iowa**

August 2003 to 2007

- Taught 2 courses (4 sections per semester) of beginning to intermediate Spanish: Beginning Spanish I (121), Beginning Spanish II (122), or Intermediate Spanish II (222)
  - Designed course curriculum: syllabi, tests, quizzes
  - Created class activities with communicative emphasis
  - Incorporated experiential learning opportunities into course curriculum
  - Prepared conversation laboratory activities to be carried out by student assistants
  - Oversaw conversation laboratories and laboratory assistants
  - Conducted classes in Spanish at all times
  - Designed, administered and graded all tests and homework
  - Evaluated oral proficiency of students
  - Evaluated and utilized on-line workbook
- Taught and assisted in coordination of Language Days for high school students
- Established language assistant exchange program with the University of the Andes, Venezuela
- Team-Taught Pre-Departure- Preparation for Study Abroad Course
- Developed *Southern Exposure* 'Cultural Diversity of Florida- The Miami Experience' course and off-campus program  
Miami, Florida - May, 2006
  - Designed course curriculum to service Spanish major and Cross Cultural Division
  - Focused course on Latinos in the United States, immigration issues and bilingual education
  - Coordinated course readings and projects with on-site learning in Miami
  - Planned and supervised excursions and cultural events
  - Coordinated lodging and transportation
  - Oversaw budget and recruiting
- Coordinated International Service Learning Module  
Mérida, Venezuela- December-January, 2005-2006

- Developed service-learning experiences with sites in Mérida
- Oversaw and participated in service-learning experiences
- Assigned and evaluated readings, homework and reflection exercises
- Coordinated excursions and cultural events
- Coordinated housing for participants

**PROGRAM DIRECTOR- Yucatán Study Abroad Program**

**Central College, Mérida, Yucatán, México**

Spring Semester, 2006

- Coordinated academic program
- Oversaw teaching of program courses
- Taught Cross-Cultural Course
- Coordinated outside contracts for teaching, housing and excursions
- Planned and supervised cultural excursions and events
- Oversaw internship and service learning experiences
- Oversaw administrative staff, and Central College Residence staff
- Served as liaison between students and faculty and host-families
- Maintained and initiated exchange agreements with local universities

**GRADUATE ASSISTANT- Office for Study Abroad**

University of Iowa, Iowa City, Iowa

January 2003-June 2003

(Previously volunteered in the office from September 2001- December 2002)

- Assisted Latin America Study abroad advisor with program administration
- Served as first point of contact for students from Big Ten schools planning participation in CIC programs in the Dominican Republic and Mexico
- Responded to student inquiries about programs, provided program information and referrals via program email account and mailings
- Processed applications: received and organized student applications, created and maintained program applicant/participant database
- Promoted programs through class visits and communication with teaching assistants and professors
- Recruited program participants through study abroad fairs and informational meetings
- Assisted in selection of study abroad scholarship recipients

**TEACHING ASSISTANT- Department of Spanish and Portuguese**

University of Iowa, Iowa City, Iowa

August 2001 to June 2003

- Taught 3 sections per year of General Education Program (GEP) multi-section Spanish classes: Elementary Review, Intermediate I, Intermediate II, Honors Section Intermediate II, and team-taught Elementary Review
- Designed class activities with communicative emphasis, in accordance with (GEP) syllabi for multi-section course
- Conducted classes in Spanish at all times
- Administered and graded quizzes, written homework, and written and oral examinations in accordance with course syllabi and methodology
- Maintained close communication with supervisors and fellow teaching assistants
- Evaluated bulletin board and chat-room postings and updated grade database via course webpage

**STUDENT LIAISON- University of Iowa Semester Abroad Program**

Mérida, Venezuela

January 2000-June 2000

- Served as assistant to on-site coordinator and program director
- Co-presented planning and pre-departure orientation sessions
- Promoted program via class visits and study abroad fair
- Accompanied students during travel between Chicago, IL and Mérida, Venezuela
- Assisted on-site coordinator with on-site orientation sessions
- Organized student activities and excursions
- Assisted students with personal and academic needs while in Mérida
- Served as liaison between students and host-families, faculty and administrators

**PROFESSIONAL  
DEVELOPMENT**

**NAFSA: Association of International Educators Annual Conference**

Seattle, Washington, June, 2005

- Attended *Basic Training for Overseas Directors* pre-conference workshop

**NAFSA: Association of International Educators Region IV Conference**

Sioux Falls, South Dakota, November, 2004

- Attended *Study Abroad 201* pre-conference workshop

**Strengthening and Valuing Latino Communities in Iowa Conference**

Iowa City, Iowa, October, 2003

**INSTITUTIONAL  
SERVICE**

**Graduate Professional Student Council**

**Spanish and Portuguese Department Representative**

2007-2008

**Diversity Leadership Team**

2003-2006

**Academic Quality Improvement Project (AQIP)** Revitalization of Central College International  
Education Programs Committee

2004-2006

